Tasks for Week One [18.06 to 2.06]

**Kennedy**

Create a form for people who want to join girlstoocode:

1. As Mentors
2. As members
3. As volunteers; either tutors or for other roles

Another form for people who want to recruit ladies from girlstoocode

Liaise with Michael to get the requirement

**Chris**

Manage Social Media Contents for the week.

1. Find “Did you know” facts about women who have made a significant contribution to the world of STEM
2. You will be sent a template to put these facts on for our social media posts daily.
3. You are to come up with other content for our social media pages as well.

**Afi**

1. Create a LinkedIn account for girls too code
2. You will be sent the password to the social media accounts, you are responsible for managing posts on all our social media platforms

**Yaa**

Complete the girlstoocode curriculum.

**Dr. Appati**

Improve our SEO ranking

**Michael**

Get us a partnership with firms for upcoming boot camp sessions

**Melody**

Put together requirements for people to

1. Sign Up for our fellowship program
2. Sign up as Mentors and/or tutors
3. Sign up as members
4. Recruit Members(if any)

**Wendy**

1. Design template for social media content
2. Redesign the logo
3. Create content for the website
4. Write blog posts for the website

**Next Meeting**

25th June| 11 am

If the date is not convenient, kindly revert with reason by 20th June 2019 to either the President or Vice.

Thank You